

Operating Guidelines
National Publicity

1. Attend general meetings; board meetings are optional.
2. Submit articles regarding our Club's activities to *The Restorer* by email, regular mail, or fax.
 - A. *Your name, Sacramento Capitol A's, and California* must appear at the top of the article.
 - B. Send a brief paragraph (75 words or less). Be concise; if you send more, only the first 75 words will be printed. If you send photos, be sure they are clear. Horizontal photos are preferred. If you send hard-copy photos, they will not be returned.
 - C. Send articles to the following mailing address, email address or fax:

The Restorer – Chapter News
1912 Clay Street
N. Kansas City, MO 64116

MAFCAnews@aol.com
(The article must appear in the
text of the email, not as an
attachment.)

Fax: 1-816-421-1991

Check end of "Chapter News" pages for any change in "Chapter News" mailing address and email address.

1. Submit articles (whether regular mail, email or fax) by the following deadlines:

<u>Issue</u>	<u>Deadline</u>
Jan.-Feb.	Nov. 20
Mar.-Apr.	Jan. 20
May-June	Mar. 20
July-Aug.	May 20
Sept.-Oct.	July 20
Nov.-Dec.	Sept. 20

Check first page of *The Restorer* occasionally for possible deadline date changes.

2. Contact the Club President for assistance with any questions no answered in this guideline.

